

Job Description for the Position of

ASSISTANT CHILDREN'S WORKER – 5 PAID HRS/WEEK

St Barnabas Fendalton
8 Tui St, Fendalton 8041

Main Responsibilities

- Lead the Sunday morning Kidzone ministry for pre-school children up to year 8. This runs from 10am through till about 11.15am on Sunday morning at St Barnabas. Currently there is an average attendance of about 12 – 15 children. The role would involve 3 hours ministry on Sundays and 2 hours preparation.

Main Goals

- To teach Kidzone children about God and our Lord Jesus Christ through the Bible
- To encourage children to come to know God personally
- To encourage children to express their faith personally in age appropriate ways
- To encourage children to feel at home in the church environment

Key Tasks

- Resource, manage and lead Kidzone so that children receive Christian teaching, have fun and grow in knowing Jesus and extending God's love.
- Recruit, train and support teachers and adult and youth helpers
- Build relationships with and provide pastoral care to children and families who are involved.
- Promote Kidzone to the families of the wider community
- Prepare and keep rosters, registration, attendance records and write bi-monthly report to Vestry
- When there is an Intergenerational Service the Assistant Children's Worker (ACW) would help to plan and participate in the service with the Priest in Charge and the Children and Families Worker.
- Oversee the production of the annual Christmas Pageant in December

Relationships

- The ACW is directly responsible to the Children and Families Worker
- The ACW relates to the other Kidzone teachers and helpers and supports and encourages them
- The ACW relates to the clergyperson who provides oversight for Lifestreams
- The ACW communicates with the Parish Administrator for matters relating to booking of ministry spaces and communication through the pewsheet and parish magazine
- The ACW communicates with the Verger in relation to ministry spaces that are required

Financial Responsibility

- Any proposed expenditure for this ministry must be authorised by the Children and Family Worker and must be within the annual budget set by Vestry
- Reimbursement for authorised expenditure is made using the standard parish claim form. Invoices and receipts must be retained for this purpose.

Expected Outcomes

- It is hoped that children would enjoy attending the St Barnabas Kidzone ministry
- It is hoped that this ministry would flourish and grow numerically
- It is hoped that children would grow in a knowledge of their faith and be able to articulate their faith in age-appropriate ways
- It is hoped that the Kidzone ministry would encourage families to attend church regularly.

Person Specification

- Sincere Christian who has a love for children and a desire to see them come to know Jesus
- Has basic teaching and communication skills for children aged about 3 – 10.
- Enjoys developing teams of volunteer teachers and being in a team environment